POSTER HIGHLIGHT GUIDELINES

POSTER HIGHLIGHT INFORMATION

Poster Highlight sessions are **live sessions, including 4-minute recorded PowerPoint (maximum 4 slides excluding the title slide) presentation** given by authors of accepted abstracts. No separate poster PDF is required.

Session will be scheduled as follow:

- 2-minute introduction by the chairs at the beginning of the session
- 4-minute pre-recorded PowerPoint (4 slides excluding the title slide) presentation
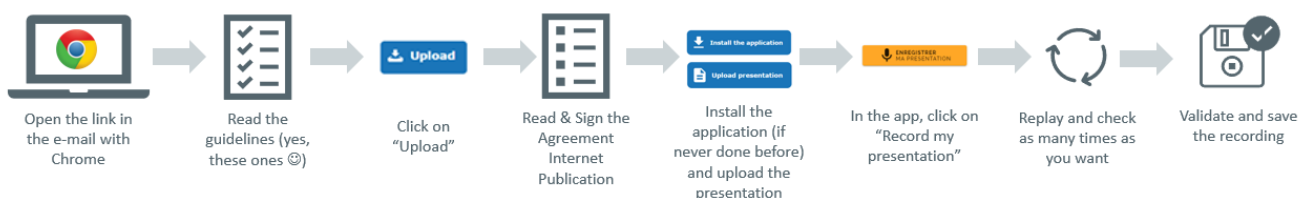- 4-minute interactive live Q&A led by the chairs

During the presentation, moderators will collect the questions addressed by the participants via the Q&A function. These questions will be discussed live at the end of each poster presentation.
Poster highlight sessions will be broadcast live in the online congress platform. The session will then be available on-demand shortly after the end of the session.

ONLINE UPLOADING PLATFORM

Authors are kindly asked to submit their presentation via the online uploading platform. **The deadline for uploading is Wednesday 11 August 2021 at 23:59 CEST.**

An email will be sent to authors with a link to connect to the platform and follow the steps:

Open the link in the e-mail with Chrome → Read the guidelines (yes, these ones ☺) → Click on "Upload" → Read & Sign the Agreement Internet Publication → Install the application (if never done before) and upload the presentation → In the app, click on "Record my presentation" → Replay and check as many times as you want → Validate and save the recording

After uploading a presentation, authors should receive a confirmation email. If they do not receive a confirmation email, they should check their junk folder and/or contact us as soon as possible via email (support@cyimhelp.zendesk.com).

PRESENTATION FORMATTING

To ensure an optimal delivery of the presentation:

- The presentation must be prepared in **a 4-slide (excluding the title slide) Microsoft PowerPoint** and saved as a **PPTX format**.
- The presentation will be displayed in landscape orientation **16/9 ratio.**
- Respect author's rights and anonymity.
- A **PowerPoint template** to create content can be used: DOWNLOAD PRESENTATION TEMPLATE

IMPORTANT! The recording system will automatically cut after the allocated time of 4 minutes. The length of the presentation is indicated in the platform.

We wish you all the best for the preparation of your presentation and look forward to receiving your upload.

HOW TO RECORD YOUR PRESENTATION

We recommend for an optimal result:
- To use a headset with a microphone
- Have a good internet connection **AND use the browser Chrome** (DOWNLOAD CHROME)
- Record the presentation in a quiet room with no background noise
- Prepare the speech in advance if needed
- Make sure the presenter is seated comfortably, that the background is clear, and that their face is clearly visible.

Record the **presentation using full screen view, not presenter view.**

For technical support, we will be pleased to help you: support@cyimhelp.zendesk.com

We wish you all the best for the preparation of your presentation and look forward to receiving your upload.