POSTER DISCUSSION GUIDELINES

Poster Discussion Information

Poster Discussions are presented at one of the sessions scheduled at the two poster terminals in the exhibition. Each author will present a digital poster orally for 2 minutes, followed by 2 minutes for discussion. Sessions will not be streamed but pre-recordings should be uploaded for the online platform.

Should the presenting author not be able to attend the congress in Copenhagen, they are requested to assign a co-author to give the presentation onsite.

Posters are to be uploaded to the poster gallery and an oral presentation recorded that does not exceed 2 minutes.
We kindly ask authors to submit their digital poster and complete the presentation recording via the online uploading platform. The deadline is Thursday 21 April, 23:59 CET.

Poster Discussion During Congress

You are required to present yourself to the Poster Discussion Station of your session 15 minutes before the scheduled start. A Chair will moderate the session. You will present live from a large screen showing your digital poster which you are able to control (zoom in/out) from a control panel at the lectern. You have 2 minutes to present followed by 2 minutes for Q&A.

Poster Format

- The digital poster should be **submitted as a one-page PDF** and displayed in **landscape orientation, 16/9 ratio.**
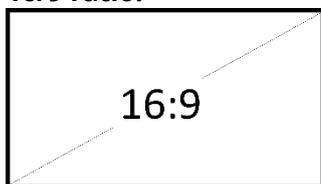
- You are welcome to use the PowerPoint template to create your content and then export it as a PDF:
DOWNLOAD POSTER TEMPLATE

Online Uploading Platform

Presenters are kindly asked to upload their Poster and then record their presentation via the online upload platform. **The deadline for uploading and recording is Thursday 21 April, 23:59 CET.**

An email will be sent to authors with a link to connect to the platform where they can:
➢ Submit your **one-page PDF file**;
➢ **Select interactive zones on their PDF**. Viewers will be able to zoom in on these zones.
➢ For each zone, **create a voice recording directly in the platform**.
  o Ensure the recording relates to the content of the selected zone.
  o **In total, the voice recording must not exceed 3 minutes.**
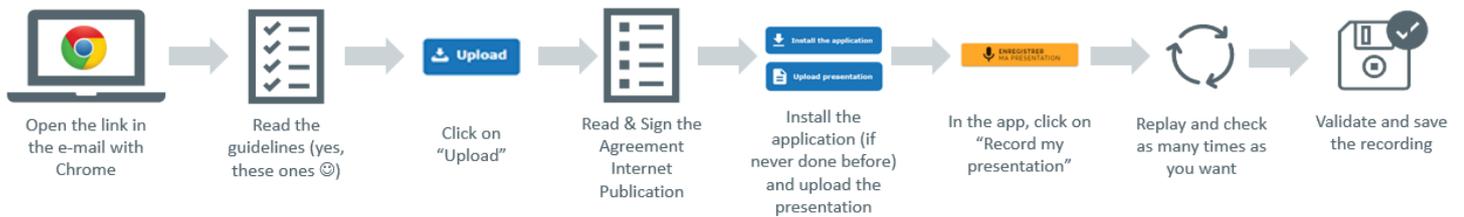
Step 1 - Open the below link with a Google Chrome web browser
Step 2 - Review the guidelines
Step 3 - Click on "Upload" and attach your Poster
Step 4 - Read and sign the publication agreement
Step 5 - Install the recording application
Step 6 - Open the app and click on "Record my presentation"
Step 7 - Review your recording, you can re-record if you are not satisfied
Step 8 - Validate and save the recording

Tips for your recording

We recommend for an optimal result:
- To use a headset with a microphone
- Have a good internet connection **AND use the browser Chrome** (DOWNLOAD CHROME)
- Record the presentation in a quiet room with no background noise
- Prepare the speech in advance if needed

Click here to UPLOAD & RECORD YOUR PRESENTATION

- You will need to **create an account** (this is different to your MyESTRO account).
- Your username must be the email address to which you received the instruction email and you can create a password of your choosing.
- If you already have an account, you can log in with your username and password

After uploading a poster and recording, you should receive a confirmation email. If you do not receive a confirmation email, you should check your junk folder and/or contact the support services as soon as possible via email (support@cyimhelp.zendesk.com).

For technical support, we will be pleased to help you: support@cyimhelp.zendesk.com