**MEETING ROOM BOOKING**

**To be returned to Hande Yilmaz by email** **hyilmaz@estro.org**

All booking procedure will start on

**6 May 2019, 15:00 CET** for ESTRO Gold Corporate members

**13 May 2019, 15:00 CET** for ESTRO Corporate members

**24 May 2019, 15:00 CET** for the whole industry

 **NO BOOKING WILL BE ACCEPTED BEFORE THE ABOVE-MENTIONED DATE**

Company name

Contact person

Address

Tel

Fax

E-mail

Name of Function......................................................................................................................

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Brief description of function....................................................................................................

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Date of function………………….. Start time…………………..End time…….……………………………...

Anticipated attendance……………………….

Type of function: □ Meeting □ Breakfast □ Luncheon □ Reception

Room style: □ Board □ Theatre □ Other (please specify)

Additional requirements (A/V, catering, etc.)

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Preferred Facility: (space assigned based upon availability)

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: Date: ……………………………………………….

Name: Title: ……………………………………………….